



EMERGENCY EVACUATION PLAN

In Case of Fire – Use Exits and Follow Evacuation Routes

Hotel Sunshine

123 Sunshine Street
Sunnyville, ST 12345
Building: Main Building
Floor: Ground Floor

IN CASE OF FIRE REMAIN CALM

1. REPORT THE FIRE



Call 112

- What is on fire?
- Where is it?
- Are there any people in danger?
- Your name and phone number.

2. GET TO SAFETY



- Warn others.
- Use the nearest exit.
- Do not use elevators.
- Follow the evacuation routes.
- Go to the assembly point.

3. EXTINGUISH THE FIRE



- Use fire extinguishers.
- Use fire hose reels.
- Activate the fire alarm call point.
- Only if it is safe to do so.

IN CASE OF ACCIDENT REMAIN CALM

1. REPORT THE ACCIDENT



Call 112

- What happened?
- Where did it happen?
- How many injured?
- What kind of injuries?
- Your name and phone number.

2. PROVIDE FIRST AID



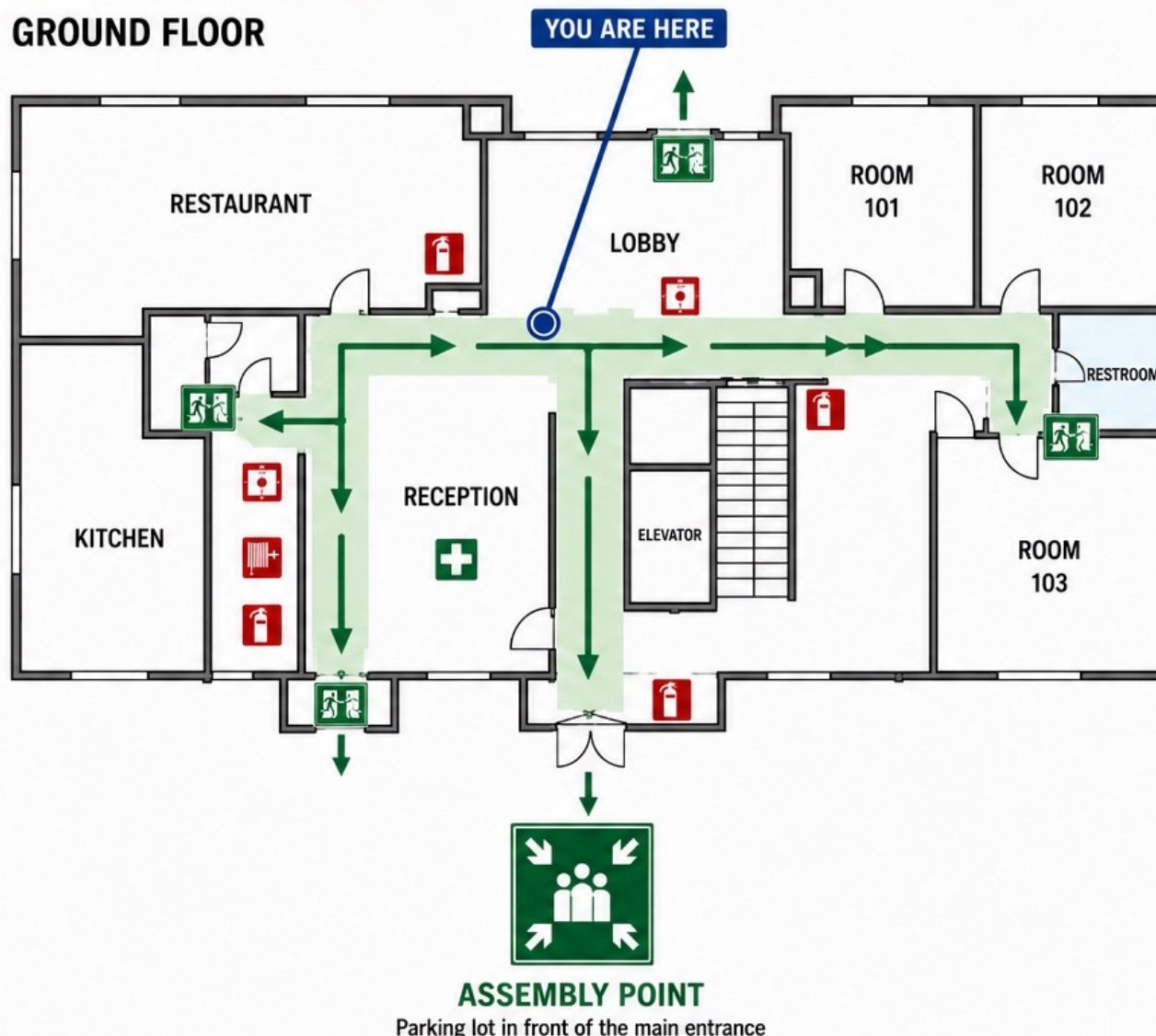
- Provide first aid.
- Take care of the injured.
- Follow staff instructions.

3. MEET THE EMERGENCY SERVICES



- Keep access routes clear.
- Meet the emergency services.
- Provide important information.

GROUND FLOOR



LEGEND

- You Are Here
- Evacuation Route
- Emergency Exit
- Fire Extinguisher
- Fire Hose Reel
- Fire Alarm Call Point
- First Aid Kit
- Assembly Point

EMERGENCY NUMBERS

Fire Department	112
Ambulance Service	112
Police	110
Hotel Reception	+1 555 123 4567
Engineering / Maintenance	+1 555 123 4568
Security	+1 555 123 4569



DO NOT USE ELEVATORS
IN CASE OF FIRE!



IMPORTANT: Remain calm! Follow the instructions of hotel staff, firefighters and emergency personnel.