

FIRE EMERGENCY PROCEDURES – FLOOR STAFF (HOUSEKEEPING)

1. RAISE THE ALARM

- Report the fire and call **112**.
- State the location and type of fire (e.g. room number, floor).
- Inform your supervisor or the reception.



CALL 112



RAISE THE ALARM

2. PROTECT PEOPLE

- Warn guests in the area and ask them to evacuate.
- Assist injured or mobility-impaired persons.



EVACUATE



HELP

3. KEEP ESCAPE ROUTES CLEAR

- Place the housekeeping cart inside the room.
- Keep corridors and doors clear at all times.



KEEP CLEAR

4. LEAVE THE AREA

- Use the emergency exits, **do not use elevators**.
- Go to the assembly point.
- Escort guests to the assembly point, if possible.



USE EMERGENCY
EXITS



DO NOT USE
ELEVATORS



ASSEMBLY
POINT



EVERYONE'S SAFETY IS OUR PRIORITY!
STAY CALM – ACT QUICKLY – FOLLOW INSTRUCTIONS